

JOB DESCRIPTION:	Early Childhood Programs Clinical Consultant		
DEPARTMENT:	Early Childhood Programs		
REPORT TO:	FCC Administrative Director		
EEO CLASSIFICATION:		FLSA STATUS:	Non-Exempt
CUPA HR CLASSIFICATION:	(# from Budget Office)	DATE APPROVED:	01-JAN-2025
		DATE MODIFIED:	

SUMMARY: Provides comprehensive consultation for continuity of clinical services through the Family Counseling Center for the Center of Excellence teaching teams and staff.

DUTIES:

1. Provide individual and/or group clinical consultation for FCC clinicians, therapists, interns, and practicum students who provide intervention and treatment services to clients (children, individuals, and families) in classrooms, playrooms, and office settings in the Center of Excellence lab sites.
2. Provide training, resources and guidance on the use of observations, assessments and evaluation tools to support behavioral health practices.
3. Enhance knowledge base, building upon basic counseling/social work skills, through the use of various therapeutic modalities including infant and early childhood mental health, Play Therapy, Child-Parent Psychotherapy and family counseling.
4. Partners with the Center of Excellence administration, leadership team, educators, and FCC staff to develop strategic goals and objectives to ensure continuity of comprehensive behavioral health services for staff, children and families
5. Assists in maintaining program compliance and fidelity to ensure clinical practices adhere to Counseling and Social Work Ethics and licensure standards.
6. Performs other duties as assigned.

REQUIREMENTS:

1. **Education /Background:** Master's degree in Counseling, Social Work, Psychology, or closely related field required. LPCC, LCSW, or another independent licensure required. Experience in working with young children and families, Infant Mental Health Endorsement (Mental Health or Mentor) preferred. Bilingual (Spanish) preferred.
2. **Job Knowledge:** The Early Childhood Programs Clinical Consultant must possess a strong understanding of WNMU's mission, values, and organizational structure. This role requires knowledge of university policies, procedures, and best practices in ethical and licensure attributes, as well as theoretical foundations, to effectively support institutional goals. The ideal candidate will demonstrate expertise in fostering an enhanced therapeutic learning environment by supporting sound clinical judgement and practices and improving clinical practice effectiveness and efficiency with a commitment to fostering a collaborative and inclusive university environment.
3. **Working Conditions/Physical Demands** (With or Without Accommodations): – Normal office environment, may travel some within the community when needed. May be required to transport normal office equipment and materials. Ability to comprehend and work with a variety of information from various sources. Able to clearly communicate with a diverse population of individuals. Ability to compose correspondence and reports and remain in a sedentary position

for prolonged periods of time. May be required to work additional hours or days depending on circumstances.

4. Other requirements:

- a. Requires a valid driver's license.
- b. Required to complete Defensive Driving Course within 6 months. (If applicable to the role)

This job description is not an exhaustive list of all responsibilities, skills, duties, requirements, effort, and/or working conditions associated with the position. Management reserves the right to revise the job or to require that other or different tasks be performed when circumstances change. In addition, this job description is not intended to create a contract of employment between the employee and Western New Mexico University, nor shall it be regarded as a promise to provide specific terms or conditions of employment.

I have read, understand and accept a copy of this job description.

Employee Signature

Date

Employee Name (Printed)